**WEEKLY WORK LOG SHEET # \_\_\_\_**

|  |  |
| --- | --- |
| Volunteer’s Name: |  |
| Program’s Name: |  |
| Supervisor’s Name: |  |

|  |  |  |
| --- | --- | --- |
| **Date** | **Duties and Activities** | **Hours** |
|  |  | **In \_\_\_\_\_\_\_**  **Out \_\_\_\_\_\_**  **Total \_\_\_\_\_** |
|  |  | **In \_\_\_\_\_\_\_**  **Out \_\_\_\_\_\_**  **Total \_\_\_\_\_** |
|  |  | **In \_\_\_\_\_\_\_**  **Out \_\_\_\_\_\_**  **Total \_\_\_\_\_** |
|  |  | **In \_\_\_\_\_\_\_**  **Out \_\_\_\_\_\_**  **Total \_\_\_\_\_** |
|  |  | **In \_\_\_\_\_\_\_**  **Out \_\_\_\_\_\_**  **Total \_\_\_\_\_** |
|  |  | **In \_\_\_\_\_\_\_**  **Out \_\_\_\_\_\_**  **Total \_\_\_\_\_** |
| **TOTAL WEEKLY HOURS** | |  |

Volunteer Signature Supervisor Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**