**WEEKLY WORK LOG SHEET # \_\_\_\_**

|  |  |
| --- | --- |
| Volunteer’s Name:  |  |
| Program’s Name: |  |
| Supervisor’s Name:  |  |

|  |  |  |
| --- | --- | --- |
| **Date** | **Duties and Activities** | **Hours** |
|  |  | **In \_\_\_\_\_\_\_****Out \_\_\_\_\_\_****Total \_\_\_\_\_** |
|  |  | **In \_\_\_\_\_\_\_****Out \_\_\_\_\_\_****Total \_\_\_\_\_** |
|  |  | **In \_\_\_\_\_\_\_****Out \_\_\_\_\_\_****Total \_\_\_\_\_** |
|  |  | **In \_\_\_\_\_\_\_****Out \_\_\_\_\_\_****Total \_\_\_\_\_** |
|  |  | **In \_\_\_\_\_\_\_****Out \_\_\_\_\_\_****Total \_\_\_\_\_** |
|  |  | **In \_\_\_\_\_\_\_****Out \_\_\_\_\_\_****Total \_\_\_\_\_** |
| **TOTAL WEEKLY HOURS** |  |

Volunteer Signature Supervisor Signature Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**